



CITY OF GREENFIELD CONSERVATION COMMISSION

14 Court Square, Greenfield, MA 01301

www.greenfield-ma.gov

413-772-1548 x3

Dear Applicants:

Please note that it is the practice of the Greenfield Conservation Commission to require that all applicants publish a legal notice, as required by the Wetlands Protection Act regulations, in The Greenfield Recorder at the applicant's expense.

- **The legal notice must be published at least five (5) business days prior to the date of the meeting.**
- Publication deadlines to be put on a meeting agenda have been included on the Commission's schedule as posted on the City of Greenfield's website (https://greenfield-ma.gov/files/2020_Conservation_Commission_Meeting_and_Submission_Deadline_Schedule.pdf) and as available through the Greenfield Planning Department.
- The Greenfield Recorder can be contacted by phone at 413-772-0261 or at their main office located at 14 Hope Street, Greenfield, MA. <https://www.recorder.com/>

An example of the legal notice text and format is provided on the following page for your reference and convenience. Please note that you must complete the highlighted portions with information specific to your application and project. The Commission must receive a completed Request for Determination of Applicability (RDA) or Notice of Intent (NOI) application in order to update the Agenda to include your project once the legal ad is submitted. For a checklist of all RDA and NOI Application components, please visit the City Conservation Commission permitting webpage at:

<https://greenfield-ma.gov/f/3/Wetlands-Protection--Permitting-in-Greenfield>

or contact the Commission by email at cassie.tragert@greenfield-ma.gov, by phone at 413- 772-1548 x3, in person at 20 Sanderson Street, or by attending a regularly scheduled meeting if you have any questions.

Sincerely,

The Greenfield Conservation Commission

LEGAL NOTICE

CITY OF GREENFIELD CONSERVATION COMMISSION

Pursuant to the Massachusetts Wetlands Protection Act, M.G.L. c 131, s 40, the Greenfield Conservation Commission will hold a public meeting on a [Request for Determination of Applicability/Notice of Intent] filed by [Applicant] for the [Proposed Project and Location (Map, Lot)]. The public meeting will be held on [Month-Day-Year], at 6:30 PM, at 20 Sanderson Street. The filing is available for public review at the Greenfield Planning Department.